## **ANNEX 3: TECHNICAL OFFER**

*Proposers are requested to complete this form, sign it and return it as part of their Proposal along with Annex 2. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFP reference: | UNDP-UKR-01397 | Date: Click or tap to enter a date. |

*The Service Provider must describe how it will address/deliver the demands of the RFP; providing a detailed description of the essential performance characteristics, reporting conditions and quality assurance mechanisms that will be put in place, while demonstrating that the proposed methodology, and expected deliverables, implementation schedule for each deliverable/output will be appropriate to the local conditions and context of the work including:*

* ***Technical proposal explaining how the organization proposes to approach the task at hand, overcome possible difficulties and risks, and confirming realistic and efficient implementation of the project, timetable in line with requirements of the Annex 1 Description of Requirement (Terms of Reference).***
* ***Description of the proposed team, including CVs of the key team members suggested and relevant data that allows to assess their experience in similar engagements as well as their written confirmation of their availability for the project***

|  |  |
| --- | --- |
| I, the undersigned, certify that I am duly authorized to sign this proposal and bind the company below in event that the proposal is accepted. | |
| *Exact name and address of company*  Company Name: Click or tap here to enter text.  Address: Click or tap here to enter text.  Click or tap here to enter text.  Phone No.: Click or tap here to enter text.  Email Address: Click or tap here to enter text. | Authorized Signature:  Date: Click or tap here to enter text.  Name: Click or tap here to enter text.  Functional Title of Authorised  Signatory: Click or tap here to enter text.  Email Address: Click or tap here to enter text. |