



SECTION 1: REQUEST FOR PROPOSAL (RFP)

Dear Sir / Madam:

We kindly request you to submit your Proposal for **CBi Rebrand and Website Redesign**. Please be guided by the form attached hereto as Annex 2, in preparing your Proposal. Proposals may be submitted on or before the deadline indicated in the system directly in the portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Offers received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the system. This will enable the system to send notifications in case of amendments of the tender requirements. Should you require further clarifications, kindly communicate using the messaging functionality in the system. Offers must be submitted directly in the system following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal. In case you have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in UNDP website: <https://www.undp.org/procurement/business/resources-for-bidders>. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and all other annexes providing details of UNDP requirements. The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price shall be re-computed by UNDP, and the unit price shall prevail, and the total price shall be corrected. If the Service Provider does not accept the final price based on UNDP's re-computation and correction of errors, its Proposal will be rejected.

No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the Proposal. At the time of Award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract or Purchase Order that will be issued as a result of this RFP shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a Proposal implies that the Service Provider accepts without question the General Terms and Conditions of UNDP, herein attached as Annex 3.

Please be advised that UNDP is not bound to accept any Proposal, nor award a contract or Purchase Order, nor be responsible for any costs associated with a Service Providers preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a Purchase Order or Contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/business/protest-and-sanctions.html>

UNDP encourages every prospective supplier to prevent and avoid conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFP.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to preventing, identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its Service Providers to adhere to the UN Supplier Code of Conduct found in this link : https://www.un.org/Depts/ptd/sites/www.un.org.Depts.ptd/files/files/attachment/page/pdf/unscc/conduct_english.pdf



Thank you and we look forward to receiving your proposal.

Sustainable Finance Hub, UNDP BPPS



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1 Overview

1.1 General Information

Title	CBi Rebrand and Website Redesign
E-Mail	vera.camlioglu@undp.org
Financial Offer Sealed	Yes
Reference Number	PRC0153613/UNDP-HQ-01972
Beneficiary Country	TUR
Introduction	

CBi Rebrand and Website Redesign

Background

The Connecting Business initiative (CBi) is a joint project of the United Nations Office for the Coordination of Humanitarian Affairs (OCHA) and the United Nations Development Programme (UNDP). CBi supports both crisis response and development efforts by integrating and engaging the private sector. As the world continues to see more severe and frequent disasters, the crucial role the private sector plays in disaster management has become more apparent. The growth of CBi and its increased visibility as well as the upcoming 10th anniversary of the initiative (in May 2026) are an opportunity to revisit the logo as well as undergo a redesign of the current website to reflect new partners, strengthen engagement with stakeholders, and attract new donors to enable further consolidation and expansion.

- The current website is: <https://www.connectingbusiness.org/>

To achieve this, CBi requires a supplier who can develop a new logo and redesign the website. For more details kindly refer to the attached Terms of Reference (TOR).

Instructions how to submit a proposal

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the system. This will enable the system to send notifications in case of amendments of the tender requirements. Should you require further clarifications, kindly communicate using the messaging functionality in the system. Offers must be submitted directly in the system following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal. In case you



have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in UNDP website: <https://www.undp.org/procurement/business/resources-for-bidders>. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Search for the specific tender using search filters and subscribe to the tender in order to get notifications in case of amendments of the tender document. If you need support with the online system, you can contact the contact details of this tender as indicated in the solicitation document.

Sincerely,
Procurement Team
Sustainable Finance Hub, UNDP BPPS

This is a two-envelope process. Financial proposals will be opened and evaluated only for offers that qualify from the technical evaluation.

1.2 Tender Timeline

Open Date	07/11/25 15:32 PM
Close Date	24/11/25 14:00 PM
Time Zone	Coordinated Universal Time

1.3 Terms

Negotiation Currency USD (US Dollar)



2 PART: TENDER REQUIREMENT AND EVALUATION CRITERIA

**Response is required*

Kindly upload financial proposal documents in financial section (Financial Evaluation - Commercial) only. If your financial proposal is visible in any part of the technical section, your proposal will be disqualified.

Please read the questions carefully and answer the questions by selecting an appropriate response. kindly also upload relevant documents where necessary.

2.1 Section 1. General Provisions

1. Introduction

Proposers shall adhere to all the requirements of this RFP, including any amendments made in writing by UNDP. This RFP is conducted in accordance with the [UNDP Programme and Operations Policies and Procedures \(POPP\) on Contracts and Procurement](#)

Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFP.

UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the proposers or publication of cancellation notice on UNDP website.

2. General Instructions

Please carefully read the attached SECTION 2- GENERAL INSTRUCTIONS and Annex 1 describing main scope of the requirements and other provisions to this process.

Attachments:

File Name or URL	Type	Description
Terms of Reference	File	
Section 2 General Instructions	File	
Annex 1_Description of Require	File	

3. Special Instructions

Please read and follow the specific instructions included in Specific Instructions document herewith attached.

Attachments:

File Name or URL	Type	Description
Section 2.1 - Specific	File	



Instruc		
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***4. General Terms and Conditions**

Do you confirm acceptance of UNDP General Terms and conditions available at: <https://www.undp.org/procurement/business/how-we-buy> and herewith attached?

[General Terms and Conditions for contracts \(goods and/or services\)](#)

Target: Confirm acceptance of GTCs

5. Criteria for Evaluation and Contract Award:

- 1) Highest Combined Score (based on the 70% technical offer and 30% price weight distribution)
- 2) Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal.

The combined score would be calculated as per below formula:
Total score=Technical Score + Financial Score, where

- Technical Criteria weight - 70% or 70 scores maximum
- Financial Criteria weight - 30% or 30 scores maximum

Only companies obtaining a minimum of 49% or 49 score out of total 70% or 70 score in the Technical part of evaluation would be considered for the Financial Evaluation as per the following formula:

$P=Y(L/Z)$, where*

- P=points for the financial proposal being evaluated
- Y=maximum number of points for the financial proposal
- L= price of the lowest price proposal
- Z=price of the proposal being evaluated

Minimum Eligibility Criteria:

UNDP shall examine the Proposals to determine whether they are complete with respect to minimum documentary requirements, whether the documents have been properly signed, whether or not the Proposer is in the UN Security Council 1267/1989 Committee's list of terrorists and terrorist financiers, and in UNDP's list of suspended and removed vendors, and whether the Proposals are generally in order, among other indicators that may be used at this stage. UNDP may reject any Proposal at this stage.

Prior to technical evaluation all proposals will be thoroughly screened against below eligibility criteria (minimum qualification requirements):



- Legal entity certificate from the relevant authority / Agreement on the forming of Joint Venture, Consortium or Association, if applicable (enclose a copy) - for JV/Consortium/Association, every Party separately should meet minimum eligibility criteria

Each technical proposal would be evaluated on the basis of its responsiveness to the ToR and based on the following «Technical Proposal Evaluation» Form (for JV/Consortium/Association, all Parties cumulatively should meet technical requirements):

Technical Proposal Evaluation	
Form 1	
Company's Qualification - up to 32 points	
1.1.1	At least 5 examples of a variety of previous web design and branding projects to illustrate a strong understanding of design, brand development and adherence. supplier must submit live links so we can evaluate the visual design approach, responsive design, and overall aesthetic of the logos and websites provided. <i>5+ examples – 3 points</i> <i>Less than 5 examples, or if examples aren't a mix of web design and branding – 0 points</i>
1.1.2	At least 5 examples of a variety of previous web design and branding projects to illustrate a strong understanding of design, brand development and adherence. supplier must submit live links so we can evaluate the visual design approach, responsive design, and overall aesthetic of the logos and websites provided. <i>Application of form, colour, and typography (for brands and websites); and clarity of structure, and navigation (for websites) – up to 11 points*</i>
1.1.3	At least 5 examples of a variety of previous web design and branding projects to illustrate a strong understanding of design, brand development and adherence. supplier must submit live links so we can evaluate the visual design approach, responsive design, and overall aesthetic of the logos and websites provided. <i>A strong understanding of design and brand development and adherence – up to 11 points*</i>
1.2	Experience in digital marketing and creating brand templates (e.g., for social media lists) is an advantage. <i>1-2 years of experience – 3 points</i> <i>2+ years of experience – 7 points</i>



Technical Proposal Evaluation
Form 2

Methodology, Its Appropriateness to the Condition and Timeliness of the Implementation Plan - up to 18 points

2.1.1	Demonstrate a strong understanding of the project requirements by providing delivery plan for the project including but not limited to the role of key personnel, payment schedule, delivery timeline and any additional project management considerations. <i>A clear delivery plan, timeline, and proposed payment schedule are provided. The methodology includes clear personnel structure with well-defined roles and responsibilities for each team member – up to 5 points*</i>
2.1.2	Demonstrate a strong understanding of the project requirements by providing delivery plan for the project including but not limited to the role of key personnel, payment schedule, delivery timeline and any additional project management considerations. <i>Any other important aspects highlighted in their methodology – 1 point each (max 3 points)</i>
2.2.1	Clear and structured approach to the assignment, including quality assurance mechanism and explanation how the company intends to execute the design process, demonstrating an understanding of user psychology and user experience. <i>A clearly articulated approach that explains how the company intends to execute the design process, for example, demonstrating an understanding of user psychology and user experience – up to 6 points*</i>
2.2.2	Clear and structured approach to the assignment, including quality assurance mechanism and explanation how the company intends to execute the design process, demonstrating an understanding of user psychology and user experience. <i>Quality assurance mechanism is included and satisfactory – up to 4 points*</i>

Technical Proposal Evaluation
Form 3

Management Structure and Qualification of Key Personnel - up to 20 points

3.1	Project Manager Demonstrated experience managing at least three (3) end-to-end branding and development projects, including coordination of design, development, and content creation processes. The CV should include links to developed websites and rebranding projects.
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	<i>3 projects coordinated - 1 points</i> <i>More than 3 projects coordinated – 2 points</i> Demonstrated experience managing at least three (3) end-to-end brand development projects, including coordination of design, development, and deployment processes. The CV should include links to developed websites and rebranding projects. <i>Application of user experience elements, responsive design, and strong overall branding showcased websites and branding projects – up to 3 points*</i> Full professional command in English is required. Additional UN languages (French, Spanish, Arabic, Chinese, Russian) are an advantage. <i>Full professional command of English – 2 points</i> <i>Any other UN language spoken – 1 point</i>
3.2	Designer Proven track record in designing a minimum of three (3) brand identities, systems and digital assets for websites or platforms with strong user experience. The CV should include links to developed websites and rebranding projects. <i>3 brand identities designed - 1 point</i> <i>More than 3 brand identities designed – 2 points</i> Proven track record in designing a minimum of three (3) brand identities, systems and digital assets for websites or platforms with strong user experience. The CV should include links to developed websites and rebranding projects. <i>Application of form, colour balance, and typography and strong overall aesthetic showcased websites and brands – up to 4 points*</i>
3.3	Developer Experience in developing a minimum of three (3) websites, with demonstrated proficiency in relevant coding languages (e.g., HTML, CSS, JavaScript, and CMS platforms like WordPress or Drupal). The CV should include links to developed websites. <i>3 websites coded - 1 point</i> <i>More than 3 web-sites coded – 2 points</i> Experience in developing a minimum of three (3) websites, with demonstrated proficiency in relevant coding languages (e.g., HTML, CSS, JavaScript, and CMS platforms like WordPress or Drupal). The CV should include links to developed websites. <i>Application of adaptability on different devices, navigation, features and user interface – up to 4 points*</i>



	responsiveness or speed of website loading – up to 4 points*
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*Below scoring approach will be applied for all evaluation criteria:

Degree of compliance of the offer with the required competence	Degree of compliance Supporting Evidence Scoring scale (% from maximum available score for the given sub-criteria)	% from maximum available score for the given criteria
Excellent	Excellent evidence of ability to exceed contract requirements	80-100%
Good	Good evidence of ability to exceed contract requirements	60-80%
Satisfactory	Satisfactory evidence of ability to support contract requirements	40-60%
Poor	Marginally acceptable or weak evidence of ability to comply with contract requirements	10- 40%
Very poor	Lack of evidence to demonstrate ability to comply with contract requirements	0-10%
No submission	Information has not been submitted or is unacceptable	0%

2.2 Section 2. Documents to be submitted

- *1. Company Profile**

Have you provided company profile? It should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods/services being procured.

Target: Company profile provided
- *2. Registration Certificate**

Have you provided a copy of your company registration certificates?

Target: Yes
- *3. Annex 2 - Proposal Submission Form**

Have you uploaded the completed Annex 2 - Proposal Submission Form?
- *4. List of Recent Projects**

Have you provided a list of minimum 5 recent projects and their value, indicating client's contact details who may be contracted for further information on those contracts?

Target: Yes



***5. List of ongoing projects with UNDP and other national/multi-national org.**

Have you provided a list of ongoing projects, and their values, with UNDP and other national or multi-national organizations, including contact details of clients and current completion ratio of each project?

***6. Statement of satisfactory Performance**

Have you provided the Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field, as required by UNDP.

***7. CVs of Key personnels**

Have you provided completed and signed CVs for the proposed key Personnel as required by UNDP
Target: Yes

2.3 Section 3. Technical evaluation

1. Description of Requirements and Terms of Reference

Please refer to attached Terms of Reference of Annex-1 Description of requirements and use attached Annex 3 for submitting your Technical Proposal.

Attachments:

File Name or URL	Type	Description
Annex 3_Format for Technical P	File	
Annex 1_Description of Require	File	
Terms of Reference	File	

***2. Expertise of supplier. Criteria 1**

At least 5 examples of a variety of previous web design and branding projects that clearly illustrate a strong understanding of design, brand development and adherence. The potential supplier must submit live links so we can evaluate the visual design approach, user experience, responsive design, and overall aesthetic of the logos and websites provided.

Scoring approach:

5+ examples – 3 points

Less than 5 examples, or if examples aren't a mix of web design and branding – 0 points

Response attachments are required.

***3. Expertise of supplier. Criteria 2**

At least 5 examples of a variety of previous web design and branding projects that clearly illustrate a strong



understanding of design, brand development and adherence. The potential supplier must submit live links so we can evaluate the visual design approach, user experience, responsive design, and overall aesthetic of the logos and websites provided.

Application of form, colour, and typography (for brands and websites); and clarity of layout, structure, and navigation (for websites).

Scoring approach:

- *Excellent – 8.8-11 points*
- *Good - 6.6-8.7 points*
- *Satisfactory – 4.4-6.5 points*
- *Poor – 1.1-4.3 points*
- *Very poor - 0-1 point*
- *No submission/not provided - 0 points*

Response attachments are optional.

***4. Expertise of supplier. Criteria 3**

At least 5 examples of a variety of previous web design and branding projects that clearly illustrate a strong understanding of design, brand development and adherence. The potential supplier must submit live links so we can evaluate the visual design approach, user experience, responsive design, and overall aesthetic of the logos and websites provided.

A strong understanding of design and brand development and adherence.

Scoring approach:

- *Excellent – 8.8-11 points*
- *Good - 6.6-8.7 points*
- *Satisfactory – 4.4-6.5 points*
- *Poor – 1.1-4.3 points*
- *Very poor - 0-1 point*
- *No submission/not provided - 0 points*

Response attachments are optional.

***5. Expertise of supplier. Criteria 4**

Experience in digital marketing and creating brand templates (e.g., for social media and mailing lists).

Scoring approach:

1-2 years of experience – 3 points

2+ years of experience – 7 points

Response attachments are optional.



***6. Methodology. Criteria 1**

Please attach proposed methodology, its appropriateness to the condition.

Demonstrate a strong understanding of the project requirements by providing a description or delivery plan for the project including but not limited to the role of key personnel, a proposed payment schedule, delivery timeline and any additional project management aspects to be considered.

A clear delivery plan, timeline, and proposed payment schedule are provided. The proposed methodology includes clear personnel structure with well-defined roles and responsibilities of each team member

Scoring approach:

- Excellent – 5 points
- Good - 4 points
- Satisfactory – 3 points
- Poor – 2 points
- Very poor - 1 point
- No submission/not provided - 0 points

***7. Methodology. Criteria 2**

Demonstrate a strong understanding of the project requirements by providing a description or delivery plan for the project including but not limited to the role of key personnel, a proposed payment schedule, delivery timeline and any additional project management aspects to be considered.

Scoring approach:

Any other important aspects highlighted in their methodology – 1 point each (max 3 points)

Response attachments are optional.

***8. Methodology. Criteria 3**

Clear and structured approach to the assignment, including quality assurance mechanism and explanation how the company intends to execute the design process, for example, demonstrating an understanding of user psychology and user experience.

A clearly articulated approach that explains how the company intends to execute the design process, for example, demonstrating an understanding of user psychology and user experience.

Scoring approach:

- *Excellent – 4.8-6 points*
- *Good - 3.6-4.7 points*
- *Satisfactory – 2.4-3.5 points*



- Poor – 0.6-2.3 points
- Very poor - 0-0.6 point
- No submission/not provided - 0 points

Response attachments are optional.

***9. Methodology. Criteria 4**

Clear and structured approach to the assignment, including quality assurance mechanism and explanation how the company intends to execute the design process, for example, demonstrating an understanding of user psychology and user experience.

Quality assurance mechanism is included and satisfactory.

Scoring approach:

- Excellent – 3.2-4 points
- Good - 2.4-3.1 points
- Satisfactory – 1.6-2.3 points
- Poor – 0.4-1.5 points
- Very poor - 0-0.3 point
- No submission/not provided - 0 points

Response attachments are optional.

***10. Management Structure and Qualification of Key Personnel**

Please attach the proposed Management Structure and Qualification of Project Manager as required by the Terms of Reference.

Qualification criteria
Demonstrated experience managing at least three (3) end-to-end branding or website development projects, including coordination engagement processes. The CV should include links to developed websites and rebranding projects.
3 projects coordinated - 1 points
More than 3 projects coordinated – 2 points
Demonstrated experience managing at least three (3) end-to-end branding or website development projects, including coordination engagement processes. The CV should include links to developed websites and rebranding projects.
Application of user experience elements, responsive design, and strong overall aesthetic in the showcased websites and branding projects.
• Excellent – 3 points • Satisfactory – 2 points



• <i>Poor – 1 point</i> • <i>No submission/not provided - 0 points</i>
Full professional command in English is required. Additional UN languages (e.g., French, Spanish, Arabic, Chinese, Russian) are an
<i>Full professional command of English – 2 points</i>
<i>Any other UN language spoken – 1 point</i>

Response attachments are required.

***11. Management Structure and Qualification of Key Personnel**

Please attach the proposed Management Structure and Qualification of Designer as required by the Terms of Reference.

Qualification criteria
Proven track record in designing a minimum of three (3) brand identities, including visual systems and digital assets for websites or p experience focus. The CV should include links to developed websites and rebranding projects.
<i>3 brand identities designed - 1 point</i>
<i>More than 3 brand identities designed – 2 points</i>
Proven track record in designing a minimum of three (3) brand identities, including visual systems and digital assets for websites or p experience focus. The CV should include links to developed websites and rebranding projects.
Application of form, colour balance, and typography and strong overall aesthetic in designed websites and brands – up to 4 points*
• <i>Excellent – 3.2-4 points</i> • <i>Good – 2.4-3.1 points</i> • <i>Satisfactory – 1.6-2.3 points</i> • <i>Poor – 0.4-1.5 points</i> • <i>Very poor – 0-0.3 point</i> • <i>No submission/not provided - 0 points</i>

Response attachments are required.

***12. Management Structure and Qualification of Key Personnel**

Please attach the proposed Management Structure and Qualification of Developer as required by the Terms of Reference.



Qualification criteria
Proven track record in designing a minimum of three (3) brand identities, including visual systems and digital assets for websites or experience focus. The CV should include links to developed websites and rebranding projects.
<i>3 brand identities designed - 1 point</i>
<i>More than 3 brand identities designed - 2 points</i>
Proven track record in designing a minimum of three (3) brand identities, including visual systems and digital assets for websites or experience focus. The CV should include links to developed websites and rebranding projects.
Application of form, colour balance, and typography and strong overall aesthetic in designed websites and brands – up to 4 points*
• <i>Excellent – 3.2-4 points</i> • <i>Good – 2.4-3.1 points</i> • <i>Satisfactory – 1.6-2.3 points</i> • <i>Poor – 0.4-1.5 points</i> • <i>Very poor – 0-0.3 point</i> • <i>No submission/not provided - 0 points</i>

Response attachments are required.

2.4 Section 4. Bidders' Declaration

*1. Requirements and Terms and Conditions

I/We have read and fully understand the RFP, including the RFP Information and Data, Schedule of Requirements, the General Conditions of Contract and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.

*2. Capacity and capability

I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.

*3. Ethics

In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.

*4. Code of Conduct

I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational,



reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN.

***5. Conflict of Interest**

I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFP process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

***6. Prohibitions, Sanctions:**

I/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

***7. Bankruptcy**

I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

***8. Offer Validity Period**

I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.

***9. Acceptance of contract**

I/We understand and recognize that you are not bound to accept any Proposal you receive, and we certify that the goods offered in our Proposal are new and unused.

***10. Signatory person**

I/We hereby confirm that this offer in the system is submitted by an authorized person from the company and it warrants and agrees that he/she been authorized by the Organization/s to make this declaration on its/their behalf.

2.5 Section 5. Financial Evaluation

***1. Financial Proposal**

Please provide the cost breakdown of your financial proposal as per the template Annex 4 - Financial offer form, and instructions provided.

Attachments:

File Name or URL	Type	Description
Annex 4_Format for Financial Proposal	File	

Response attachments are required.



2.6 Section I-1.

2.7 Section I-2.

2.8 Section I-3.



3 PART: Schedule of Requirement and Price Schedule

Instructions **Instructions for supplier**
Provide Lump sum cost per deliverable for the provision of the services stated in the Terms of Reference your technical offer.

The detailed cost breakdown should be submitted as per the Annex 4 including all costs of preparing and delivering the Services. All daily rates shall be based on an eight-hour working day.

3.1 Line Information

Line Description	Category	Item	UOM	Requested Quantity	Unit Price	Total Price	Additional Attributes
1-Deliverable 1 - CBI logo redesign	Software maintenance and support						
2-Deliverable 2 - Website design	Software maintenance and support						
3-Deliverable 3 - Draft Site Development	Software maintenance and support						
4-Deliverable 4 - Final Site	Software maintenance and support						
5-Deliverable 5 - Site launch and snags	Software maintenance and support						
6-Deliverable 6 - Hosting and Maintenance	Software maintenance and support						

*For Additional Attributes of lines, please review the negotiation lines from supplier portal.

